

GRADUATE COLLEGE BULLETIN

The regular edition of the Graduate
College Bulletin is under revision

STOUT STATE UNIVERSITY
MENOMONIE, WISCONSIN
54751

April 1, 1967

STOUT STATE UNIVERSITY

Menomonie, Wisconsin

The Graduate College

Note: The Graduate Bulletin is temporarily out of print. Basic information concerned with the programs of the Graduate College is included in this mimeographed brochure. Additional materials, explaining each degree program, are available on request. (Use the form at the end of this bulletin for requests).

Degree Programs Offered:

Stout State University offers programs leading to the Master of Science Degree in each of the following:

- (1) Audio-Visual Communications
- (2) Guidance and Counselor Education
 - (a) with a concentration in Elementary School Counseling
 - (b) with a concentration in Secondary School Counseling
 - (c) with a concentration in School Psychologist (Provisional)
 - (d) with a concentration in School Psychologist I
 - (e) with a concentration in Vocational and Technical School Counseling
 - (f) with a concentration in Student Personnel Work in Higher Education
- (3) Home Economics
 - (a) with a concentration in Clothing, Textiles, and Related Art
 - (b) with a concentration in Food Science and Nutrition
- (4) Home Economics Education
- (5) Industrial Education
- (6) Vocational Education
- (7) Vocational Rehabilitation (probably September 1967)

UNIVERSITY CALENDAR

SUMMER SESSION 1967

Monday, June 5	Pre-session begins
Friday, June 16	Pre-session ends
Monday, June 19	Summer Session begins
Friday, July 14	End of First Four Weeks
Monday, July 17	Beginning of Second Four Weeks
Thursday, August 10	Commencement
Friday, August 11	End of Summer Session
Monday, August 14	Post Session Begins
Friday, August 25	Post Session Ends

Regular Session 1967-68

Monday, September 4	Labor Day
Tuesday, September 5	Registration for First Semester
Wednesday, September 6	Registration for First Semester
Thursday, September 7	Classes convene
Friday, November 3	Midsemester, End of First Nine Weeks
Wednesday, November 22	Thanksgiving Vacation begins at 1:30 p.
Monday, November 27	Classes Resume
Friday, December 22	Christmas Vacation begins at 1:30 p.m.
Monday, January 8, 1968	Classes Resume
Friday, January 19	Commencement, End of First Semester
Monday, January 22	Registration for Second Semester
Tuesday, January 23	Registration for Second Semester
Wednesday, January 24	Classes Begin
Friday, March 22	Midsemester, End of Third Nine Weeks
Friday, April 12	Spring Vacation begins at 11:30 a.m.

Monday, April 22	Classes Resume
Friday, May 31	End of College Year
Saturday, June 1	Commencement

SUMMER SESSION 1968

Monday, June 3	Pre-session Begins
Friday, June 14	Pre-session Ends
Monday, June 17	Summer Session Begins
Friday, July 12	End of First Four Weeks
Monday, July 15	Beginning of Second Four Weeks
Thursday, August 8	Commencement
Friday, August 9	End of Summer Session
Monday, August 12	Post Session Begins
Friday, August 23	Post Session Ends

ADMISSION

Persons desiring admission to the Graduate College should complete the Application for Admission included with this bulletin and send it to the Dean of the Graduate College.

Students are admitted in one of three categories: full status, probationary status, and special status. Following is a definition of each.

1. Full Status. A student holding a bachelor's degree with an overall grade point average of at least 2.5 (A = 4.0) will be eligible for admission to the Graduate College. Individual degree programs require a particular pattern of undergraduate work as prerequisite to admission.

2. Probationary Status. A student with a bachelor's degree whose overall grade point is between 2.25 and 2.5 will be admitted on probation. At the completion of eight credits of graduate work his status will be reevaluated.

3. Special Status. There are several categories of special status.

(a) A student taking courses for transfer to other colleges should file the "guest matriculant" form showing that he has been admitted to a graduate program at another college. Copies of the guest matriculant form are available from the Stout graduate office.

(b) A student taking graduate work for other than degree purposes will be admitted to graduate courses upon receipt of a statement from the registrar of his undergraduate college showing that he holds a bachelor's degree. If, at a later date, the student applies for admission to a Stout degree program he must satisfy all admission requirements including undergraduate grade point average.

(c) A student whose overall undergraduate grade point average is below 2.25 may establish eligibility to enter the graduate college by completing a block of eight semester hours of senior level courses approved by the director of the major he wishes to enter. When this is completed, his status will be reevaluated; generally students earning a "B" or better in all courses in the block will be permitted to enter graduate work on probation.

(d) A student who requires less than full time to complete his bachelor's degree may take graduate courses during the term in which he will complete his undergraduate degree. The total of graduate and undergraduate work may not exceed a full program (16 semester hours during a semester or 8 semester hours in a summer session.) This status, known as "split program", will be granted only to students with cumulative grade point averages of at least 2.5.

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TRANSCRIPT OF CREDITS

All applicants from universities other than Stout State University should have an official transcript of their undergraduate credits sent to the Registrar of Stout State University. A transcript of any graduate credit to be transferred to Stout State University for advanced standing should be submitted at this time also. (See next section, "Transfer of Graduate Credits"). This should be done by all applicants at least one month prior to enrollment date. Stout State University graduates should deal directly with the Dean of the Graduate College concerning the transcript.

TRANSFER OF GRADUATE CREDITS

Graduate credit from other institutions to count toward degree requirements is limited to eight semester hours of credits. Such credit must be recorded as graduate credit on an original transcript and must be appropriate to the student's degree program at Stout. Graduate students pursuing the master's degree at Stout State University should consult the Dean of the Graduate College before enrolling for credits that are to be transferred from another college to Stout. Generally, official transfer is not made until half of the degree at Stout is completed.

GENERAL REQUIREMENTS FOR GRADUATION

The graduation requirements for the Master of Science degree regardless of the major are as follows:

1. Completion of a minimum of 30 semester hours of credit approved for the major field. Some programs require more than 30 credits
2. At least 15 semester credits required for the master's degree must be earned in 500 series graduate courses. The balance of courses may be selected from the 300 and 400 series graduate courses listed in this bulletin; several degree programs allow a limited amount of free electives from 300 and 400 series courses listed in the General University Bulletin.
3. Graduate courses required of all students: Education 501, Research Procedures; Education 510, Applied Research; Education 561, Educational Statistics; and Education 570, Thesis or Plan B "Problems" course designated for the major area.
4. Requirements for the master's degree must be completed within a six-year period. Requests for extension will be given consideration by the Graduate Council.
5. To earn a master's degree requires that the student spend at least two summer sessions or one semester on campus as a full-time student (minimum of 6 credits per summer or 12 credits per semester).
6. It is required that the candidate for the master's degree earn at least a "B" (3.0) average for 30 semester hours of credit.

(Note: "in the case of a thesis, the average is based on 24 semester credits.)

7. "Incomplete" is given in cases in which the absence incurred has been due to situations over which neither the student nor the instructor has any control. However, the student must have a passing grade in the course at the time of withdrawal. In graduate work, incompletes are also given in cases in which completion of research requires more time than is available during the term. In such cases, the incomplete must be made up within three years following the end of the course.
8. The maximum load that may be taken by a graduate student is sixteen semester hours per semester or eight semester hours per 8-week summer session. Exceptions may be made by the Dean of the Graduate College upon recommendation of the director of the major.

DEGREE CANDIDACY

When a student enters the graduate college with the intention of earning a master's degree from Stout State University he works with a major adviser to develop a tentative program leading to the degree. After he completes at least 12 semester hours but not more than twenty he must make application for degree candidacy. At that time the following requirements apply:

- (1) The following courses must be completed: ED 501 - Research Procedures; ED 510 - Applied Research; and ED 561 - Educational Statistics.
- (2) The cumulative grade point average in all Stout graduate courses must be at least "B" (3.0).
- (3) The Cooperative English Test must be completed with a percentile rank of at least 10, based on Stout graduate norms. This requirement must be met by the time the first eight semester hours of work are complete. Students falling below the required score have two options:
 - (a) Successful completion of an alternate form of the test, or
 - (b) Certification by the English Department, after a period of instruction and writing, that the student meets the English competence requirements.

When candidacy requirements are met, a contract will be filed with the Graduate Office and the major adviser listing the program to be followed to complete the degree.

THESIS AND INVESTIGATION REQUIREMENTS

General. The graduate program at Stout State University provides opportunity for students to acquire preparation in the understanding, interpretation, and application of research procedures. It is for this purpose that all students are required to take the basic courses: Education 501, Research Procedures, Education 510, Applied Research, and Education 561, Educational Statistics.

There are two plans available for students to satisfy the research requirement. A brief explanation of the two plans follows. (Detailed instruction for Plan A and Plan B should be secured from the Graduate Office.)

No student may use both Plan A and Plan B credit towards graduation.

The student, in conference with his major adviser, should select Plan A or B whichever best meets his professional needs and interests. The following considerations should be constantly recognized.

1. The study should be of significance in its field.
2. The study should be clearly limited.
3. The study should be based on a clearly stated problem.
4. The data for research must be available to the student conducting the study.
5. The problem should be within the major field.
6. The ability of the student, time, and cost should be favorable.

PLAN A--Thesis. This is to be a study in the major field involving original research on a significant problem. It is to be carried on using an approved research procedure and culminating in a thesis as the final report which is to be written according to standards established by the Graduate College. (These standards are discussed in the required courses and copies are also available in the Graduate Office.) The student is required to register for Education 570 Thesis for a total of 6 semester hours.

PLAN B--Investigation. This is to be a research study (of a lesser degree than a thesis) in fulfillment of part of the graduation requirements under this plan. Students should first confer with their major adviser making tentative plans for the proposed study, the method, the subject, the problem, and the delimitations. This requirement will be fulfilled by enrollment in the Plan B course with the aid of the major adviser; an investigation adviser will be selected for the actual direction of the study.

FINANCIAL INFORMATION

Since the catalog must be prepared far in advance, all fees, room, and food rates, and other charges are subject to change without notice. Fees are payable registration day at beginning of each semester and summer session. Advance payment by mail is encouraged.

Graduate Tuition And Fees

(Regular Session)

Tuition

Residents of Wisconsin ----- no charge

Non-Residents of Wisconsin, per semester ----- \$170.00

Incidental Fee, per semester

Full-time students ----- \$105.00

Part-time students (resident) ----- \$13.00* per credit

(non-resident) ----- \$36.00* per credit

*All students taking courses aggregating 7 or less semester hours of credit shall be counted as part-time students. Those students taking courses aggregating less than 7 hours of credit shall pay an incidental fee of \$13.50 per credit (resident student) or \$36.00 per credit (non-resident student).

Student Union Fee, per semester

Full-time students ----- \$14.00

Part-time students, 7 credit hours or less ----- 5.00

Student Activity Fee, per semester

Full-time students ----- \$17.00

Part-time students, 7 credit hours or less ----- Varies

Graduate students must purchase their own textbooks.

Late Registration Fee ----- 10.00

Diploma Fee ----- 7.50

Thesis Binding Fee, each ----- 2.50
 (\$.50 additional if over 140 pages)

Special Examination Fee ----- 2.00

Any expense incurred by graduate students during the conduct of research problems such as printing of questionnaires, maps, charts, postage, typing of reports, etc., is the responsibility of the student and must be supplied and paid for by the student. Bound copies of the thesis will be sent to the writer via postage collect.

Students Taking Both Undergraduate and Graduate Courses
(Split Program -- Regular Session)

Tuition

Residents of Wisconsin -----	no charge
Non-Residents of Wisconsin, per semester -----	\$170.00
Incidental Fee, per semester -----	105.00
Student Union Fee, per semester -----	14.00
Student Activity Fee, per semester -----	17.00
Textbook Rental Fee, per semester -----	10.00
Late Registration Fee -----	10.00
Diploma Fee -----	7.50
Special Examination Fee -----	2.00

Graduate Tuition And Fees

(Summer Session)

Incidental Fees

Full-time students (five credits or more)

Resident -----	\$62.50
Non-Resident -----	137.50

Part-time students (one to four credits)

Resident -- per credit hour -----	13.00
Non-Resident -- per credit hour -----	36.00

Graduate students must purchase their own textbooks.

Student Activity Fee

Full-time students (five credits or more) ----- 12.50

Part-time students (one to four credits) ----- 7.00

Diploma Fee ----- 7.50

Thesis Binding Fee, each ----- 2.00
 (\$.50 additional if over 140 pages)

Special Examination Fee ----- 2.00

Students Taking Both Undergraduate and Graduate Courses

(Split Program -- Summer Session)

Incidental Fees

Resident -----	62.50
Non-Resident -----	137.50
Textbook Rental Fee -----	4.00
Student Activity Fee -----	12.50
Diploma Fee -----	7.50
Special Examination Fee -----	2.00

Financial Aids for Graduate Students

Several kinds of financial aids are available to graduate students who fully meet all entrance requirements. Some types of aid are designed to provide professional experience as well. Requests for information should be directed to:

Dean of the Graduate College
Stout State University
Menomonie, Wisconsin
54751

STUDENT HOUSING

In the fall of 1967, the University will have available approximately 2600 beds in residence halls. Two residence hall areas are located on the campus. The north end has three halls accommodating approximately 700 students. The residents in this area will receive their meals in the Tainter Hall Food Service Facility. Five halls with approximately 1900 students are located on the south end of the campus. These students will receive their meals in the new food service facility which is scheduled for completion in October of 1967.

The present rate of \$148 per semester includes bed linens.

To some degree, single rooms at a slightly higher rate will be available for interested students during the 1967-68 school year.

Accommodations are available in the city of Menomonie for students desiring not to live in the residence halls.

At the present time, Stout State University has approximately 66 married-student apartments. These are barracks-type units with two bedrooms, a bath, a kitchen alcove; living room and limited storage space. These units may be rented furnished or unfurnished.

The basic rent for each unit is \$30 per month. The student is expected to pay all utilities. In the fall of 1968 it is anticipated that the University will have an additional 60 modern married-student apartments available.

All inquiries concerning student housing should be directed to the Director of Student Housing, Stout State University.

SUMMER SESSION

A wide range of both graduate and undergraduate work is offered during the summer session. A special summer session bulletin is published each year approximately April 1. A copy is available on request from the Director of the Summer Session.

Opening and closing dates for the various periods of the summer session are listed in the calendar at the front of this bulletin. The regular summer session is eight weeks in length. One - two - and four-week sessions are offered prior to, following, and during the eight week session. It is possible for the student to complete a master's degree in four summers.

Special lectures and conferences are included in the summer session program. It has been the policy of the university to secure special speakers particularly well qualified to handle the larger social problems of the present time. Special emphasis is given to the relationships and responsibilities which teachers have in the solutions of these problems.

REQUEST FOR FURTHER INFORMATION

To: Dean of the Graduate College
Stout State University
Menomonie, Wisconsin 54751

From: Name _____
Address _____
City _____ State _____ Zip Code _____

Please send the following materials:

- 1. Application for admission to the Graduate College
- 2. Description of Requirements for the following degree programs:
 - Audio-Visual Communications
 - Guidance
 - Home Economics
 - Home Economics Education
 - Industrial Education
 - Vocational Education
 - Vocational Rehabilitation
- 3. Application forms for the following kind of financial aid
 - Graduate Assistant
 - Graduate Scholarship
 - Fellowship for Prospective Teachers of Industrial Arts
 - Instructorship -- Area of Specialty _____
 - N.D.F.A. Loan
- 4. Guest Matriculant Form